

contract recruitment



Infopeople: The partner of choice in contractor recruitment

Infopeople takes a pro-active, creative and flexible approach to contract and temporary recruitment. We have a wide range of services on offer to ensure that the high quality candidates we represent meet the exacting criteria that our clients demand.

Our national coverage, in-house expertise, extensive skills database and breadth of services make us different. From individual consultant placement and preferred supplier partnerships through to specialist tailored programmes including contractor audit, contractor migration, compliance checking and skills testing, we have the delivery capability and know how to make your project successful.

Infopeople focuses heavily on building long-term client relationships that deliver consistently higher levels of performance than our competitors. Since 1986, Infopeople has been sourcing and placing the best IT specialists. We have hundreds of contractors deployed in Australia at any one time, with the majority of our work being repeat business with our clients. We also have a national database of thousands of IT professionals to ensure we can quickly provide high quality candidates to make our clients' IT projects successful.

While the IT recruitment marketplace is highly competitive, we use our ability to harmonise our client and candidate expectations to deliver success in contract and temporary IT recruitment. By constantly moving forward and working as a trusted partner with our clients and candidates, Infopeople is dedicated to maintaining its enviable position in Australia's IT recruitment marketplace.



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Our contract provision teams have developed a portfolio of specialist delivery services.

Contracting Benchmark

Infopeople is committed to being the benchmark for the provision of IT contractors in Australia by ensuring we provide our clients with:

- The requisite skills, experience and performance when required and for as long as required
- Value for money
- Timely communications as well as timely, accurate information
- Peace of mind due to our proactive, thorough, open and honest approach

We endeavour to forge partnership relationships with our clients so that we not only know what skills are usually required but what resources our clients plan to use and when. In this way, we can take steps to ensure we have the most suitable resources available when required.

Urgent Requirements

Infopeople recommends to clients that when seeking additional resources that they provide us with as long a lead time as possible, because this enables us to not only provide a very competent resource but also to source the best value for money resource.

We have implemented very streamlined processes to address those urgent, unforeseen requirements that occur. As soon as we receive a request for a

contractor, we will advise our client when we believe we can have a resource available. The timeframe is dependant on the market and skill set required. Infopeople has demonstrated the ability to source skills within half a day for very urgent requirements.

Ongoing short-term requirements

Some clients require multiple IT contractors for very short periods on a regular basis e.g. for roll-outs of new IT infrastructure for different clients across Australia. Infopeople has extensive experience in sourcing and managing these resources in capital cities, regional towns and remote areas such as Christmas Island and Kalgoorlie.

Infopeople's Responsibilities

- Source contracting candidates
- Conduct thorough interviews
- Reference check the candidates
- Provide a shortlist of candidates
- Arrange client / contractor interviews
- Arrange selected candidate to sign:
 - Contract
 - Confidentiality Agreement
 - Copyright Agreement
- Induct Contractor into Infopeople
- Conduct site audit for OH & S
- Pay contractor

- Pay all statutory costs including superannuation, WorkCover, Payroll Tax etc.
- Arrange Public Liability and Professional Indemnity insurance
- Invoice the client
- Provide reports to client as required
- Maintain communication with client and contractor throughout the assignment
- Conduct Performance audits with client and contractor.

Client Responsibilities

- Provide Infopeople with a detailed brief for the assignment
- Interview short listed candidates
- Select preferred candidate
- Induct contractor onto client site
- Maintain a safe, healthy environment
- Supervise the contractor including work allocation, performance reviews etc.
- Pay Infopeople invoices within timeframe agreed
- Promptly inform Infopeople of any issue experienced with contractor.

Bringing IT to you

To find out how we can solve your IT recruitment problems, please contact your Infopeople Consultant or visit www.infopeople.com.au



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